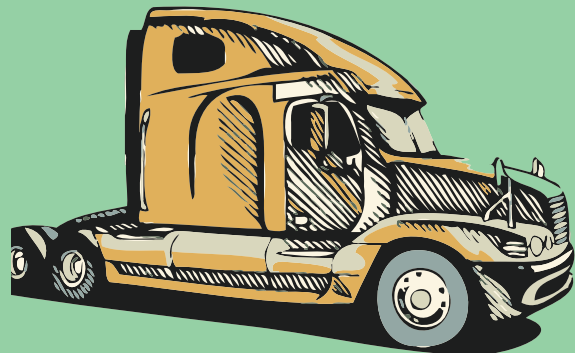


What to do in the event of an accident



Things you should have with you or in your vehicle at all times:

- Driver's license
- Registration
- Proof of insurance

Note: To be prepared for the possibility of an accident, we recommend you also carry the following:

- Camera
- Cell phone
- Notebook and pen
- Flashlight
- Warning devices (i.e. cones, flares, or warning triangles)

What to do in the event of accident:

- Stop the truck, turn off the engine, stay calm, and check for injuries. Do not move an injured person. Call an ambulance, if necessary.
- If the accident is minor and there are no serious injuries, move yourself and your vehicle to a safe place off the roadway.
- If your vehicle is not movable, turn off the engine, turn on the hazard lights, and set out warning devices, if available.
- Call the police and stay at the scene of the accident until the police release you. Write down the names and badge numbers of police and emergency personnel at the scene. Ask the officer how to obtain a copy of the police report for your insurance claim.
- Give the police complete and accurate information. Do not discuss the specifics of the accident with the other driver(s) or anyone else.
- If you suspect that the other driver was under the influence of alcohol or drugs, ask that a breath test be performed on you and the other driver.
- Do not admit fault or accept offers to settle. Do not accept any money the other driver may offer. By accepting money, you may give up your right to file a claim against the other driver, even if the damages turn out to be more extensive than you first thought.
- Do not agree to forget about a minor accident. You may see later that there were hidden damages or injuries. The other person may even file a lawsuit against you.
- Exchange information:
 - » Names, addresses, and phone numbers of all parties involved.
 - » Driver's license numbers.
 - » Insurance information on all vehicles involved (name of insured, insurance company name, phone number, and policy number).
 - » Vehicle description (year, make, model, color, and license plate number).
 - » If the driver's name does not match the name on the registration and/or insurance card, determine the driver's relationship with the party on the registration and/or insurance card (i.e. employee, brother, friend, etc.).
- Photograph the following:
 - » Damage to all vehicles involved.
 - » Injuries.
 - » All passengers and witnesses.
 - » Accident scene and surrounding area.
 - » The license, registration, and insurance card of the other driver(s).
- Document the accident:
 - » Document the exact location, time of the accident, and how it happened.
 - » Obtain the name, address, and phone number for each passenger.
 - » Document the road, weather condition, and any other contributing condition.
 - » Draw a diagram of the scene of the accident.
 - » If there are witnesses, obtain their names and contact information.
- Report the claim to your insurance company regardless of who was at fault.

ACCIDENT INFORMATION SHEET

Date of accident _____

Vehicle #1

Driver Information

Name _____

Address _____

Phone number _____

Driver's license _____

Passenger Information

Name _____

Address _____

Phone number _____

Insurance Information

Insurance company _____

Address _____

Phone number _____

Policyholder name _____

Policy number _____

Vehicle Information

Owner _____

Year/make/model _____

License plate number _____

Witnesses

Vehicle #2

Driver Information

Name _____

Address _____

Phone number _____

Driver's license _____

Passenger Information

Name _____

Address _____

Phone number _____

Insurance Information

Insurance company _____

Address _____

Phone number _____

Policyholder name _____

Policy number _____

Vehicle Information

Owner _____

Year/make/model _____

License plate number _____

Witnesses
